

# Field Rules of Use Policy

Adopted 03/14/06

1. Hours – The use should not extend outside of the hours of the approved reservation/allocation request. If lights are used (Majors only) the requestor will submit a deposit of \$25 per use with the application.
2. Fields - The reserved use of Little League fields or facilities shall be scheduled at the discretion of the President of Magnolia Little League. A reservation confirmation shall be issued specifying the date, time and location of the use and such use shall be subject to any conditions that may be imposed thereunder.
3. Disposal of Waste – The requestor will leave the field and surrounding areas in a clean, neat condition. All waste and garbage shall be disposed of in receptacles designated for this purpose. If it is necessary for the League to provide cleaning services following a reserved activity the requestor may be charged a cleaning fee and a review of future use will occur.
4. League Property - No person shall damage, deface, destroy or remove any League property, including but not limited to: signs, structures, equipment, natural growth or other material.
5. Field Boxes and Field Locks – If a key to the associated field box or field entry locks is issued to the requestor, the requestor must account for the key at all times. If it lost, the requestor may be charged a fee.
6. Field Preparation – The requestor is responsible for preparing (raking, lining, etc) the field prior to the game and raking the field after the game and return all field equipment to its proper storage area.
7. Motor Vehicles - No person shall operate, stop or park any motor vehicle except on roads, parking areas or other areas so designated for such use.
8. Sound Equipment - No person shall use any sound amplification equipment on League property unless by special permission from the Magnolia Little League Board of Directors.
9. Failure to comply with Use regulations may cause the cancellation of reservation and forfeit the use of the facilities in the future.

**MAGNOLIA LITTLE LEAGUE  
FIELD RESERVATION/ALLOCATION REQUEST**

NAME OF APPLICANT \_\_\_\_\_

NAME OF ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CONTACT \_\_\_\_\_ PHONE (H) \_\_\_\_\_ (W) \_\_\_\_\_

CONTACT \_\_\_\_\_ PHONE (H) \_\_\_\_\_ (W) \_\_\_\_\_

FACILITY/FIELD(S) REQUESTED: \_\_\_\_\_

DATE(S) \_\_\_\_\_ DAY(S) \_\_\_\_\_ HOUR(S) \_\_\_\_\_

PURPOSE \_\_\_\_\_

SPECIAL ARRANGEMENTS (minimum of five working days notice required) \_\_\_\_\_

I (We) assume full responsibility for any damages to League equipment and/or property that occur as a result of the requested use. Furthermore, I (We) understand that Magnolia Little League, its staff, and members of the Little League, will not be held liable for any injury or damage which may occur to me, teams, guests, spectators, officials, and/or members of the above-named organization and our property during our requested use of the field or facility. All applicants must provide a Certificate of Insurance, naming Magnolia Little League, Magnolia Girls Softball, their agents, servants and employees as additional insured, evidencing the following:

Certificate of general liability insurance with per occurrence  
and aggregate limits of not less than \$1,000,000. Date  
Received \_\_\_\_\_

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

USE: Single Use                      Season Use                      Tournament Use                      Clinic Use

FEE \$  N/A  as applicable.

FOR OFFICE USE ONLY: CASH \_\_\_\_\_ CHECK # \_\_\_\_\_ DATE \_\_\_\_\_ CASHIER \_\_\_\_\_